

Cape Ann Transportation Authority
Board Meeting
December 2, 2015
9:00am

Attendance: Administrator Paul Talbot, Felicia Webb, Bill Nelson, David Gardner, Robert Ryan, Stephanie Jackson, Mitchell Vieira, Jim Destino, Joe Randazza, Bob Cameron, and Jackie LaFlam

Called to order by Jim Destino at 9:00am

Approval of June 3, 2015 minutes

Motion to Approve by Mitchell Vieira
Seconded- Jim Destino
Vote- Unanimous approval

Paul Talbot discussed the update about Manchester by the Sea joining the RTA. There was a meeting and a tour and they are interested in the Fixed Route from housing authorities to downtown. The bus would take the Magnolia route.

Mr. Talbot also discussed the shuttle service. There were no changes in the Rockport area but found Ipswich and Stage Fort Park showed an increase in ridership. The shuttle service is just for the summer.

Jim Destino mentioned the city will be doing more recreational boating and the boaters are going to need transportation. Also Gloucester will have a welcoming center at Harbor loop with public rest rooms.

Paul Talbot talked about that when the cruise ships came in there was a trolley and a bus every 20 minutes and approximately generated 8-9 thousand people. That was the 2012 -2013 season.

Jim Destino explained the FY15 audit and about the cash flow and the line of credit.

Paul Talbot said all authorities were funded in arears because when they were developed they didn't have any money and all authorities had to borrow money.

Jim Destino asked about CATA's auditor Roland Lambalot who has been with CATA since the 1980's and suggested we look into and RFP for auditing services.

Mr. Destino wanted to know what the \$2.6 million Brokerage receivable represented. As well as what restricted and unrestricted funds are and what is the \$17,787. He wanted us to ask Roland if there is substantial liability for workers comp.

Felicia Webb noted that the Brokerage is all State Funded.

Jim Destino also talked about the cash balances and line of credit and suggested moving some of the money to another institution.

Joe Randazza spoke about this being the first time we have had that much money and it is because of forward funding.

Jim Destino wanted to know if Mass DOT contributes 20 % of the funding.

Felicia Webb said we use local funding for the 20%.

Jim asked if all employees are in the 457 deferred compensation plan.

Paul Talbot answered yes they are.

Mitchell Vieira commented that there were no issues or findings in the audit.

Jim Destino was wondering why a person couldn't bring more than 2 bags on the bus and if there could be more flexibility.

Bob Ryan said that bags take up seating and also it is an insurance issue as well, but very few passengers get refused.

Dave Gardner said if the bus is not full, out of courtesy it would help the elderly.

Mr. Destino also asked about the hours and if there were any suggestions as to availability at the MBTA.

Bob Ryan said the buses run until 7pm and if the trains are late then the buses end up late as well.

Mitchell Vieira expressed concern for the council on aging and wanted to push for more people to use the transportation to go to the mall, also wanted to see if we could extend the service for Wednesday transportation to the malls as well as Saturdays.

Adjournment – 9:40am
Motion by Jim Destino to adjourn

Seconded by Mitchell Vieira

Vote- Unanimous in Favor